**○Instructions for preparing application documents○**

1.【Curriculum Vitae(CV): Form 1】

General instructions for preparing the CV

* Email addresses, telephone/mobile-phone numbers must be provided.
* In case the attached format has insufficient space for filling out educational and/or professional details, additional rows may be added to those sections.

2.【Research outline: Form 2】

　The research outline should be around 600 words in length and printed within 2 pages (MS Word).

3.【List of research achievements: Form 3】

　Please refer to additional instructions on the [Instructions for preparing the list of research achievements].

4.【Educational achievements】

　General instructions for preparing Educational Achievements

　・(4-1)Please provide outlines of the courses you can offer at the Faculty/Graduate School of Tourism in Wakayama University. Each entry should be within 120 words. Please indicate whether the outline is that of an undergraduate or a graduate level course.

 ・(4-2) Please provide outlines of the courses you have previously taught in other institutions. Each entry should be within 120 words. Please indicate whether the outline is that of an undergraduate or a graduate level course.

 ・(4-3) Please provide a 1-page synopsis of your teaching techniques, achievements, and/or philosophy.

**【Research plan after appointment】**

Around 500 words, no prescribed format.

**【Education (teaching) plan after appointment】**

Around 500 words, no prescribed format.